

Object: evaluation of the offers by the Evaluation Commission

To whom it may concern

The Evaluation Commission (EC), appointed by Massimo Cruciotti on 18th July 2022 by means of an official letter, declares to have proceeded with the control and evaluation of the offers received through the Call for Tenders for the development of a software application for Risk analysis and Risk assessment in museums, archives and libraries.

The EC declares that this Call for Tenders has received a total of: **one (1) offer**.

The offer received was sent by the company DBFix S.r.l. of Monte San Vito (Ancona, Italy) - P. Iva 02505460424.

The offer received by the company DBFix S.r.l. has been carefully evaluated by the EC to certify that it complies with all the required requirements and has been awarded scores according to the criteria indicated in the text of the call for tenders.

The offer received a total score of **93/100**.

The total score is divided as follows:

ID	CRITERIA	MAX SCORE	OFFER SCORE
TECHNICAL OFFER			
A - PROFESSIONALISM AND ADEQUACY OF THE OFFER			
A	A1	Professionalism and adequacy of the offer are inferred from a <u>maximum number of two services</u> considered by the competitor to be significant for their ability to perform the services.	15
			13



	<i>The tenderer must produce the documentation useful to illustrate a maximum number of two services performed which are considered by the competitor to be significant in their ability to perform the service and which are relevant to the services to be awarded. Those offers will be positively evaluated, the documentation of which illustrates in a more precise, clearer and more exhaustive manner the comparable services performed and allow to estimate the level of specific professionalism, reliability and quality of the competitor on the basis of the complexity of the services provided; the amounts relating to the services performed and of the results achieved with respect to the services entrusted.</i>			
B - METHODOLOGICAL FEATURES OF THE OFFER				
B	<i>The tenderer must produce the documentation of his proposal relating to the performance of the services covered by this contract, with particular reference to the operating procedures that he intends to adopt in order to best perform the assignment, in compliance with the indications set out in the Specifications and with a view to pursue the best efficiency, speed, reliability and verifiability of the activities carried out. In particular, the methods of execution of the service will be evaluated with regard to the following elements:</i>		32	
	B1	Reliability and effectiveness of the methodology of approach to the execution of the service. Verifiability of activities and results.		25
	<i>The tenderer must illustrate, with specific reference to the services to be awarded, the methodology and the approach of carrying out the assignment, highlighting in particular the objectives to be achieved as well as possible critical and unexpected issues with the related resolution proposals. The tenderer must also draw up a program of activities that illustrates in detail the development of the various phases of the service - in line with its specific organization - with an indication of any further and intermediate milestones that it intends to propose, in line with the provisions of the Specifications, for the delivery and verification of the output produced.</i>			
	B2	Effectiveness and efficiency of the methods of interaction/integration with the Supplier		10
	<i>The tenderer must illustrate the methods of interaction / integration with Mazzini Lab S.r.l. Benefit, describing methodologies, tools and means to ensure the necessary coordination between the working group.</i>			
C - ADEQUACY OF THE TECHNICAL-ORGANIZATIONAL STRUCTURE				
C	C1	Adequacy of the overall organizational structure	30	
	<i>The tenderer must illustrate the organizational structure that he intends to make available for the execution of the service, highlighting the consistency and quality of the human resources used for the development and management of the assignment. Higher points will be given to offers that present an organizational model that is more functional to the execution of the service, in terms of timeliness, quality and reliability.</i>		30	
TOTAL TECHNICAL OFFER (A + B + C)			75	
ECONOMIC OFFER				
D	Single percentage discount		18	
OVERALL SCORE			93	





The Evaluation Commission has therefore positively evaluated the offer received and officially declares that **the tender was won by the DBFix company** (P Iva 02505460424).

Rome, 30th July 2022

The Evaluation Commission
Mazzini Lab Srl Benefit

